



Collaboration in Peace, Comfort & Dignity: **BE that change**

 LOUISIANA-MISSISSIPPI
HOSPICE AND PALLIATIVE CARE ORGANIZATION 2024 CONFERENCE

Dear Prospective Exhibitor,

It may be hard to believe, but this will be our 23rd year hosting the largest hospice and palliative care educational and networking event in Louisiana and Mississippi. Our attendees are learning to operate in a very different healthcare and social environment than we did when we first met in 2001 and this year's conference will be the perfect place for you to meet hospice and palliative care professionals in this part of the country.

If you've been with us in past years, you know the type of conference we host; if you've never been to our conference, you're in for a treat and I think you will enjoy the unique take we have in New Orleans for mixing education and fun; networking and creole food; exhibiting and cocktails. We hope you will consider joining us this summer in New Orleans to kick off not only another year of service to hospice and palliative professionals but to enjoy the vibe and culture that is uniquely **New Orleans**. Our food is always incredible and the hospitality memorable. Our planning is health wise, and you are invited to be part of our continuing commitment and efforts to improve the skills of our attendees for delivering quality palliative care and hospice services.

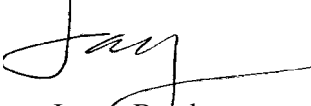
Our 2024 conference will bring together decision makers and influencers in palliative care and hospice who will once again take over the entire **Higgins Hotel, July 24-26, 2024**, to network and search out new ideas, services, and products. The LMHPCO Conference will give your company the visibility and exposure you need to have your product become part of the support package that only hospice and palliative care can bring to patients and their families. This year's theme, "*Collaboration in Peace, Comfort & Dignity: BE that change*" is our 2024 quest to help providers figure out new ways to bring quality care to families facing serious illness. Our aim is to help attendees meet critical core competencies that our patients and families need in our current healthcare climate.

Enclosed you will find both the exhibitor registration form along with additional information outlining our multiple sponsorship options during this year's conference.

Additional exposure is also available through sponsorship of the hotel room key cards, the conference wi-fi, introducing plenary and concurrent keynote speakers, sponsorship of breakfast, luncheon, reception and/or breaks over the three days of looking into the future. *(Please note there is a tighter timeline on sponsorship of hotel key cards as this requires advance development.)*

We look forward to communicating with you about exhibiting and sponsorship opportunities. If you have questions contact Jamey Boudreaux at (888) 546-1500, extension 7, or jboudreaux@LMHPCO.org.

Sincerely,


Jamey Boudreaux
Executive Director



2024 EXHIBITOR REGISTRATION FORM


July 24-26, 2024

Higgins Hotel

1000 Magazine Street • New Orleans, LA

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 **2024 CONFERENCE**

Registrations, along with registration fee, must be received **no later than Friday, July 1, 2024.**

Exhibit Hours are as follows:

SET UP:	Tuesday, July 23, 2024	—	12 noon – 6:00 pm
CONFERENCE:	Wednesday, July 24, 2024	—	7:00 am – 6:00 pm
	Thursday, July 25, 2024	—	7:00 am – 4:30 pm
	Friday, July 26, 2024	—	7:30 am – 12:30 pm

Fees: [] LMHPCO Member Exhibitor: \$750.00 [] Non-Member: \$1500.00

- Benefits of Exhibiting:**
- 25.5 hours of Exhibit time
 - Attendee Contact Listing (Conference & Pre Conference)
 - Listing in Conference Program
 - (Must be received by July 5, 2024 to meet printing deadlines)**
 - Daily meals for two – Breakfast & Lunch (Wednesday & Thursday; Breakfast only on Friday)
 - Two Exhibitor Registration Badges (additional badges available for \$200.00 each)
 - 6' Draped Table with waste basket

Exhibiting Company Name _____ Contact _____

Mailing Address _____

City _____ State _____ ZIP _____

Phone () _____ Fax () _____

E-mail _____ Website _____

Exhibiting Personnel (as it will appear on name badge) 1 _____ 2 _____

Directory Description: Please describe the products and/or services to be demonstrated (25 words maximum):

Payment Information Options:

CHECK made payable to LMHPCO

Total Amount: \$ _____

Return completed form, along with payment to:

LMHPCO

717 Kerlerec Street • New Orleans, LA 70116

CREDIT CARD (3% surcharge on credit card charges.)

VISA MasterCard American Express Discover

Total Charge: \$ _____

Card # _____

Security Code _____ Exp. Date: _____

Name: (please print) _____

Signature: _____

Cancellation Policy: All cancellations must be received by LMHPCO in writing. Cancellations received prior to July 5, 2024 will be refunded, less a \$50 service charge. No refunds after July 5, 2024.

Questions? Please contact Jamey Boudreaux at LMHPCO, 888.546.1500, ext 7 or email jboudreaux@LMHPCO.org

THANK YOU!



After completing the 2024 Exhibitor form, you may become a Premier Exhibitor by completing the form below.

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 LOUISIANA-MISSISSIPPI 2024 CONFERENCE

2024 CONFERENCE PREMIER SPONSORSHIP OPPORTUNITIES

Gold Sponsor—\$5,000

- * Premium exhibit space, 6' Draped Table with waste basket
- * Company logo on attendee registration brochure (if received by April 1, 2024)
- * One full page color ad in the conference program (Must be received by July 5, 2024 to meet printing deadlines)
- * Name recognition on the front of the conference program
- * Two sponsorships of plenary or concurrent sessions of your choice
- * Logo on registration page of website
- * Special recognition at opening session
- * Premier Listing with your LOGO in Conference Program
- * Daily Meals for four – Breakfast & Lunch (Wednesday & Thursday; Breakfast only on Friday)
- * Two Additional Exhibitor Registration Badges

Silver Sponsor—\$2,500

- * Prime exhibit space, 6' Draped Table with waste basket
- * One full page color ad in the conference program (Must be received by July 5, 2024 to meet printing deadlines)
- * Sponsorship of one plenary or concurrent session of your choice
- * Logo on registration page of website
- * Special recognition at opening session
- * Premier Listing with your LOGO in Conference Program
- * Daily Meals for one additional person – Breakfast & Lunch (Wednesday & Thursday; Breakfast only on Friday)
- * One Additional Exhibitor Registration Badge

Other Sponsorships

Additional sponsorships are available for those who want to go above and beyond to make this year's conference better than ever.

- [] **\$1,850 Member/\$3,000 Non-Member** (In addition to exhibit or exhibit space registration)
 - * Lanyard Sponsor - Lanyard with company logo & special signage
- [] **\$1,850 Member/\$3,000 Non-Member** (In addition to exhibitor exhibit space registration)
 - * Keynote Speaker - Introduce your company & keynote speaker at opening address
 - * Exhibit Hall Luncheon - Special signage & recognition during lunch
- [] **\$1,000 Member/\$2,000 Non-Member** (In addition to exhibitor exhibit space registration)
 - * General Session Sponsor - Introduce your company & speaker at general session
- [] **\$500 Member/\$750 Non-Member** (In addition to exhibitor exhibit space registration)
 - * Educational Concurrent Session - Introduce your company & speaker at concurrent session



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2024 CONFERENCE SPONSORSHIP OPPORTUNITIES

FULL COLOR AD IN CONFERENCE PROGRAM:

Full-color ad: \$500.00 (members) / \$1,000.00 (non-members)

CONFERENCE:

Pre-Conference Sessions: \$1000.00

Introduce pre-conference presenter

Conference WiFi: \$2,500.00 *[Prime Exhibit Space]*

Conference Hotel Key Card: \$2,500.00 (deadline June 27, 2024) *[Prime Exhibit Space]*

Wednesday, July 24, 2024 - 7:00 am – 6:00 pm

Breakfast Sponsorship: \$2,000.00 *[Prime Exhibit Space, Coffee & Pastry]*

Morning Break Sponsorship: \$1,000.00 *[Prime Exhibit Space, Coffee, Soft Drinks & Water]*

Luncheon Sponsorship: \$4,000.00 *[Prime Exhibit Space, acknowledgement at lunch]*

Afternoon Break Sponsorship: \$1,000.00 *[Prime Exhibit Space, Coffee, Soft Drinks & Water]*

Thursday, July 25, 2024 - 7:00 am – 4:30 pm

Breakfast Sponsorship: \$2,000.00 *[Prime Exhibit Space, Coffee & Pastry]*

Morning Break Sponsorship: \$1,000.00 *[Prime Exhibit Space, Coffee, Soft Drinks & Water]*

Award Luncheon Sponsorship: \$4,000.00 *[Prime Exhibit Space, acknowledgement at lunch]*

Afternoon Break Sponsorship: \$1,000.00 *[Prime Exhibit Space, Coffee, Soft Drinks & Water]*

Friday, July 26, 2024 - 7:30 am – 12:30 pm

Breakfast Sponsorship: \$2,000.00 *[Prime Exhibit Space, Coffee & Pastry]*

Morning Break Sponsorship: \$1,000.00 *[Prime Exhibit Space, Coffee, Soft Drinks & Water]*

Exhibiting Company Name _____

Signature _____

2024 LMHPCO CONFERENCE & EXHIBITION

Exhibiting Terms & Conditions (the fine print)

This page must be signed and returned with Exhibitor Application.

Exhibitors may supply giveaways and take orders for goods and services only in their designated exhibit spaces. Canvassing or distribution of advertising matter outside the exhibitor's own space will not be allowed. Solicitation of business, except by exhibit firms and conference sponsors, is prohibited. Publicizing and/or hosting any extracurricular activities, hospitality rooms, inducements or demonstrations outside the exhibition area during conference hours are strictly prohibited. Please notify us if there are companies in violation of these policies.

Conditions for Exhibiting

LMHPCO Conference (Conference), and the Exhibiting Company (Exhibitor) relating to the rights herein granted and the obligations herein assumed, except as otherwise provided in this instrument. This agreement is subject to all conditions under which space at the Higgins Hotel has made available to LMHPCO Conference.

Exhibit Fee

The cost includes entry for one to the Conference, opening ceremonies/keynote address, educational sessions; table top exhibit; 2 (two) persons per exhibit space with name badge; identification in conference program; and computer listing of attendees. Additional name badge(s) can be purchased for \$200. No one will be allowed entry into Exhibit Hall without a 2024 LMHPCO name badge. Utilities, furnishings and meal functions outside the Exhibit Hall are not furnished. Exhibit fee does include electricity and internet.

Payment Policies

Registration forms received without payment will not be processed.

Cancellation of Exhibit Space

Cancellation requests must be made in writing and received by LMHPCO no later than July 5, 2024. The LMHPCO will retain a service charge of \$50 of the cost of the exhibit space. There will be no refunds after July 5, 2024.

Use of Exhibit Space

Exhibit space is assigned on the express understanding that it is to be used solely for the display of the services that the Exhibitor provides to the hospice and palliative care industries. Exhibitors are not permitted to sublet any part of their space. No exhibit material may extend beyond the boundaries of the exhibit space or exceed the height restriction for that type of exhibit space. Exhibits will not be of such nature or arrangement to obstruct the view or interfere with exhibits of others. Should there be any questions as to obstruction or interfere of any exhibit with other exhibits in the area, the final judgment will be made by LMHPCO Management.

Insurance and Liability

Exhibitors wishing to insure their property must do so at their own expense. To protect themselves against loss, it is recommended that all Exhibitors have representatives in attendance at all times when the exhibits are open, especially when exhibits are being fabricated and dismantled. It is expressly understood and agreed, and the Exhibitor agrees by accepting this contract, that they will make no claim of any kind against LMHPCO or any of their members or employees for any loss, damage to, or destruction of goods, or for any injury that may occur to themselves or their employees while in the Exhibit Hall or for any damage of any nature of character whatsoever. It is further agreed that LMHPCO or the Hotel shall not be liable or responsible for and shall be indemnified and held harmless by Exhibitor from and against any and all claims and damages of every kind, for injury to or death of any person or persons and for damages to or loss of property, arising out of or attributed, directly or indirectly, to the operations or performances of Exhibitor and Exhibitor's agents and employees under this agreement. The Hotel is not liable to the Exhibitors for any damage to or for the loss or destruction of any exhibit or property of the Exhibitor by fire or other casualty covered by an extended coverage endorsement to a fire insurance policy, whether caused by the negligence of the hall, its officers, agents, service personnel, employees or otherwise, all claims for any such loss or damage being expressly waived by Exhibitor who agrees to indemnify and hold the Hotel harmless on space that has been made available to LMHPCO. Exhibitor agrees to abide by all applicable fire, utility and building codes.

Door Prize Drawings

Any company taking names/business cards **MUST** give the prize away during the door prize drawing on Thursday, July 25, 2024.

Mailing List Usage

As a LMHPCO Conference Exhibitor you will be able to reach attendees with our pre- and post-conference attendee mailing lists. Mailing lists include: name, agency, address, phone, fax and email. The pre-conference list will be emailed to you two weeks prior to the conference. A post-conference list will be emailed two weeks after the conference. For email communications, exhibitors agree to include opt-out/unsubscribe instructions in any email communications sent to attendees. Sharing or re-selling of the attendee list is expressly prohibited.

This form MUST be signed and returned with exhibit application to: LMHPCO, 717 Kerlerec Street, New Orleans, LA 70116

Signature _____

Printed Name _____

Company _____

Phone _____ Fax _____

Email _____